



Date: 09/03/2021
My Ref: CT/ESPO
Please ask for: Cat Tuohy
Direct Dialling: (0116) 305 5483
e-mail: cat.tuohy@leics.gov.uk

To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held on Wednesday, 17 March 2021 at 10.30 am via Microsoft Teams.

Yours faithfully,

Cat Tuohy
for Consortium Secretary

AGENDA

<u>Item</u>	<u>Report by</u>
1. Minutes of the meeting held on 25 November 2020.	(Pages 3 - 6)
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.	
3. Declarations of interests in respect of items on this agenda.	
4. Items referred by the Finance and Audit Subcommittee.	

There are no specific items referred. The issues considered by the Subcommittee are covered in items 5 and 9 which appear elsewhere on the agenda.

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| 5. | Internal Audit Plan 2021/22. | Consortium
Treasurer | (Pages 7 - 14) |
| 6. | Director's Progress update. | Director | (Pages 15 - 26) |
| 7. | Exclusion of the Press and Public. | | |

The public are likely to be excluded during consideration of the remaining items in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).

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| 8. | Supplementary Information Informing the Progress Report of the Director's Progress Update. | Director | (Pages 27 - 44) |
| 9. | Forecast Outturn 2020/21 and Draft MTFS 2021/22-2024/25. | Director and
Consortium
Treasurer | (Pages 45 - 64) |
| 10. | Public Procurement Rules Update from 1 January 2021. | Director | (Pages 65 - 70) |

11. Date of Next Meeting.

The next meeting of the Committee is scheduled to take place on 23 June 2021.

12. Any other items which the Chairman has decided to take as urgent.